

# MOVE-IN / MOVE-OUT SCHEDULE

### HEAVY TRUCK MOVE-IN including OUTOOR EXHIBIT AREA

### Wednesday, May 7th (SCHEDULED)

Bulk exhibitors will be assigned specific move-in times according to their location on the show floor. These times will be e-mailed to you by the Show Manager 10 days prior to the event.

Companies wishing to transport/float heavy equipment in advance of move-in dates may drop same in the outdoor marshaled area located at the Moncton Coliseum Complex during the following times:

Monday, May 5th, 12 noon – 5pm Tuesday, May 6th, 8am – 5pm

Drop-offs must be scheduled.

Please call Mark Cusack @ 1-506-333-1064

to arrange a time.

Heavy set-up must be completed by 6pm Wednesday, May 7th, 2025.

#### **BOOTH MOVE-IN**

Thursday, May 8<sup>th</sup>, 2025 9am – 6pm

All exhibits **must** be complete by **6pm on Thursday, May 8th.**Aisle carpets will be laid after 6pm Thursday.
Absolutely **no dollies** will be permitted in the exhibit halls **after that time**.



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### **MOVE-OUT**

### Saturday, May 10 4pm – midnight

#### **IMPORTANT NOTICES**

- All Exhibitors' freight must be removed from the facility by midnight on Saturday, May 10.
- If your freight is NOT removed from the facility by the exhibitor or his/her agent
  BY MIDNIGHT ON SATURDAY May 10<sup>th</sup>, Show Management reserves the right to ship your
  freight with the Official Show Carrier (Beyond Borders Logistics & Consulting Inc.) with all
  costs being billed to the exhibitor.
  - <u>Please note:</u> If you are using another carrier and foresee a problem with Friday evening pick-up, please contact Show Management.
- NO exhibit may be removed in part or in whole PRIOR to the close of the Trade Show at 4pm, Saturday May 10<sup>th</sup>.